

**2009 LRPA Annual Conference
January 25 - 27, 2009
Gonzales, Louisiana**

Presenter(s) information (**please provide for all speakers**):

Session Coordinator/Presenter: _____
 Title: _____
 Organization/Agency: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ E-mail _____

Additional Speaker*: _____
 Organization/Agency: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ E-mail _____

(*Please provide information on additional speakers on a separate sheet of paper.)

Arrangement for Session

- Theater Style
- Classroom Setting
- Open area with chairs along the wall
- Table with chairs
- Other _____

Equipment for Session

- Podium/Speaker Stand
- Flip Chart/Easel
- Computer/LCD/Screen
- Overhead Projector
- Slice Projector
- TV/VCR
- Other _____

Service Delivery Relevance

- Senior Programming
- Special Events
- Special Population Programming
- Resource Planning/Management
- Administration
- Sports
- Public Relations
- Communications
- Other _____

Limit of Participants for Session

- No Limit (average of 30)
- Yes, there is a limit:
How Many? _____

Suggested Length of Session

- 60 minutes
- 90 minutes
- 180 minutes

Mode of Presentation

- Lecture
- Discussion
- Panel
- Interactive
- Other _____

Relevance of Session

- Basic
- Intermediate
- Advanced

Please attach the following (must be typewritten):

- Title of Session (10 word limit), Brief Description of Program (30 word limit), Learning Outcomes (3 objectives to print in the program), Outline of Session (Content and Methodology), Resource List (books and journals related to your topic)
- Speaker Resume and Professional Vitae for Each Speaker: Three-page maximum, highlighting subject matter competency.
- References: Include two references for each speaker that can verify subject matter competency.
- Presentation History: Please indicate where and when this presentation has been given previously. Provide a brief statement explaining why this session should be repeated.